

# Flint Cultural Center Corporation

601 E Second Street, Flint, MI 48503

## Job Posting

**Job Title:** Grounds Crew Member  
**Location:** Corporation  
**Department:** Grounds  
**Reports To:** Campus Facility Manager  
**FLSA Status:** Non-Exempt  
**\*Part-Time**

Assists in the maintenance of the Flint Cultural Center Campus grounds and grounds equipment.

### RESPONSIBILITIES

- Job Description and Qualifications:**
1. Assists in the care and maintenance of the Flint Cultural Center Campus.
  2. Works to accomplish goals for grounds maintenance and improvements.
  3. Follow through on instructions and work schedule provided by supervisor to achieve desired level of maintenance.
  4. Perform routine maintenance on grounds care equipment.
  5. Assist with the labor needs for outdoor campus activities and programs including occasional weekend commitments.
  6. Follow security policies and procedures for use and storage of the grounds care equipment.
  7. Assist in the procurement of supplies, tools and repair parts for equipment, as needed.
  8. Follow established safety program procedures and attend training where required.
  9. Assist in maintaining traffic flow and re-routing, as needed during events.
  10. Ability to work in inclement weather and on call during the winter.
  11. Participate as a member of the Flint Cultural Center Corporation care team.
  12. Work without direct supervision, as required.

### QUALIFICATIONS

Background in grounds/turf/landscaping care. Grounds equipment use safety and work safety skills. Mechanical background for equipment repair. Able to interact effectively and professionally with management, organization staff and the public. Good listener and problem solver. Self-motivated, thorough, detail oriented. Ability to follow written and verbal instructions. Must have a valid Michigan driver's license and be able to lift at least 50lbs.

### EDUCATION AND EXPERIENCE

High school education or equivalent. Grounds, Landscaping, Turf, or Golf Course care experience. Equipment maintenance and repair experience. Experience in snow removal. Safety training as relates to grounds maintenance.

Email or send resume, cover letter and references to:

**Apply To:** [hr@fcccorp.org](mailto:hr@fcccorp.org)  
Flint Cultural Center Corporation  
601 E Second Street,  
Flint, MI 48503

**Date Posted:** 03.28.16 **\*Posting will remain active until filled.**

**The Flint Cultural Center Corporation is an Equal Opportunity Employer**