

Flint Cultural Center Corporation

601 E Second St. Flint, MI 48503

Job Posting

Job Title: Historic Vehicle Technician
Location: Sloan Museum / Buick Gallery (Sloan*Longway)
Department: Collections
Reports To: Curator of Collections
FLSA Status: Non-Exempt
***Part-Time**

GENERAL DESCRIPTION

The part-time Historic Vehicle Technician will review existing procedures and implement cyclical restoration and maintenance programs for the automotive collection in consultation with the Curator of Collections and oversee the care of automobiles within the Museum's collection. The Historic Vehicle Technician will supervise the automotive volunteer program. This part-time position will also provide occasional support to the exhibit manager with exhibit installations and de-installations.

**Job
Description
and
Qualifications:**

RESPONSIBILITIES

- Review existing procedures and implement a cyclical maintenance, conservation, and restoration program (includes creation and updating of a Cleaning and Maintenance Schedule) for the automotive collection.
- Oversee the transportation of vehicles within the automotive collection to and from special events, museums, etc.
- Maintain accurate maintenance, repair, and restoration/conservation records on all collection vehicles.
- Work with Curator of Collections to develop an auto maintenance budget
- Supervise and train automotive volunteers and provide instruction to interns / work-study students. Ensure volunteer records are maintained and submitted to appropriate parties as required.
- Serve as museum representative at FCCC events and other special events.
- Carry out other duties as assigned.

QUALIFICATIONS / SKILLS REQUIRED

- Working knowledge of current maintenance, restoration, and conservation practices for historic vehicles.
- Good team member skills, able to exercise independent judgment, highly motivated with excellent organization and project management skills.
- Must have a valid Michigan driver's license and able to tow a 26 foot trailer to transport collection vehicles.
- Team builder able to grow and maintain morale and work effectively with others (ex. staff, volunteers, consultants, vendors and general public) with tact, courtesy and diplomacy.
- Good writing & presentation skills. Working knowledge of Microsoft Office.
- Knowledge and ability to properly use power and hand tools.
- Working knowledge in the areas of woodworking, metalworking, welding and electronics with focus in area of auto maintenance and restoration.

EDUCATION AND / OR EXPERIENCE

- Preferred candidate will hold an Associates Degree or Bachelor of Science degree in Automotive Technology / Automotive Restoration. (One year of experience may be substituted for one year of college, up to two years total).
- Minimum of 4 years shop experience.

Email or send cover letter, resume and references to:

Apply To: hr@fcccorp.org
Flint Cultural Center Corporation
601 E Second St
Flint, MI 48503

Date Posted: 04/17/17 ***Posting will remain active until filled.**

The Flint Cultural Center Corporation is an Equal Opportunity Employer