

FLINT CULTURAL CENTER CORPORATION

601 E Second Street

Flint, MI 48503

Job Title: Exhibit Technician
Location: Sloan Museum / Longway Planetarium
Reports To: Exhibit Manager
FLSA Status: Non - Exempt

GENERAL DESCRIPTION

Job Description and Qualifications: This position provides support to the Exhibits Team by assisting with the installation and de-installation of exhibits. Also provides routine maintenance to exhibits. This is a seasonal position with the majority of work being project based. Initially, the commitment will be 25-30 hours per week for a period of 2-3 months. Upon project completion the schedule will be sporadic, based on need.

RESPONSIBILITIES

- Assembles complex exhibit components and artifacts.
- Replaces lights, signs and labels as needed.
- Assists Exhibits Team with the construction and repair of exhibits.
- Troubleshoots complex problems based on special skills.
- Performs other maintenance repair and solutions for exhibits as may be assigned by the Exhibits Manager or their designee.

QUALIFICATIONS/SKILLS REQUIRED

- Ability to work in a team environment and follow written and verbal instructions.
- Knowledgeable in the proper use of hand tools and small electrical tools.
- Knowledgeable in the proper use of shop/stationary tools.
- Ability to climb ladders and lift at least 75 pounds.
- Ability to work inside and outside.
- Specialized skills or experience installing exhibits.
- Experience in any of the following areas is preferred:
 - a. Sounds systems
 - b. Graphic capabilities
 - c. IT, interactive repair
 - d. Scenic painting
 - e. Finished carpentry skills
 - f. Welding

EDUCATION AND / OR EXPERIENCE

This position requires the employee to have a High School Diploma or equivalent (GED) and have a valid driver's license. Two or more years of exhibit or construction experience is required. Starting pay range is between \$9.25/hr - \$14.00/hr, based on experience.

Apply To: Email cover letter and resume to hr@fcccorp.org or mail to:
Flint Cultural Center Corporation
Attn: Human Resources
601 E Second St
Flint, MI 48503

Date Posted: 04.16.18 **Posting will remain active until position is filled**

The Flint Cultural Center Corporation is an Equal Opportunity Employer